

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
November 19, 2020 @ 7:00 P.M.**

PRESENT:

Bonita Wood	Mayor
Brandon Martz	Deputy Mayor
Jon Williams	Councillor
Heidi Rohe	Chief Administrative Officer

CALL TO ORDER: Mayor Wood called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

Motion 1187/20

Moved by Councillor Williams to adopt the agenda as presented including additional items:

- Item 12.13 Invoice Flagstaff County
- Item 12.14 Revenue and Expenses
- Item 14.1 FOIP Section 17(2)(e)

MINUTES:

Motion 1188/20

Moved by Mayor Wood to adopt the October 22, 2020 regular council meeting minutes.

CARRIED

Motion 1189/20

Moved by Councillor Williams to adopt the October 22, 2020 organizational council meeting minutes. including the addition that Councillor also swore the oath of office.

CARRIED

BYLAWS:

Bylaw #530-20 Intermunicipal Assessment Review Board.

Motion 1190/20

Moved by Councillor Williams that Heisler Village Council gives first reading to Bylaw #530-20 Intermunicipal Assessment Review Board.

CARRIED

Motion 1191/20

Moved by Deputy Martz that Heisler Village Council gives second reading to Bylaw #530-20 Intermunicipal Assessment Review Board.

CARRIED

Motion 1192/20

Moved by Mayor Wood that Heisler Village Council proceeds to third and final reading of Bylaw #530-20 Intermunicipal Assessment Review Board.

CARRIED

Motion 1193/20

Moved by Councillor Williams that Heisler Village Council by unanimous consent gives third and final reading to Bylaw #530-20 Intermunicipal Assessment Review Board.

CARRIED UNANIMOUSLY

Bylaw #531-20 Borrowing Bylaw

Motion 1194/20

Moved by Councillor Williams that Heisler Village Council gives first reading to Bylaw 531-20 Borrowing Bylaw.

CARRIED

Motion 1195/20

Moved by Deputy Martz that Heisler Village Council gives second reading to Bylaw 531-20 Borrowing Bylaw.

CARRIED

Motion 1196/20

Moved by Mayor Wood that Heisler Village Council proceeds to third and final reading of Bylaw 531-20 Borrowing Bylaw.

CARRIED

Motion 1197/20

Moved by Councillor Williams that Heisler Village Council by unanimous consent gives third and final reading to Bylaw 531-20 Borrowing Bylaw.

CARRIED UNANIMOUSLY

Bylaw #532-20 Fee and Charges

Motion 1198/20

Moved by Councillor Williams that Heisler Village Council tables readings to Bylaw #532-20 Fees and Charges Bylaw until changes are made.

TABLED

POLICIES:

GA-001 Policy Making & Categorizing

Motion 1199/20

Moved by Mayor Wood that Heisler Village Council reviews and approves the Policy GA – 001 Policy Making & Categorizing and to revise current policies in stages to meet standards of this policy.

CARRIED

OLD BUSINESS: NONE

NEW BUSINESS:

Intermunicipal Assessment Board Agreement

Motion 1200/20

Moved by Deputy Mayor Martz that Council approves the Intermunicipal Assessment Review Board Agreement including the Village of Amisk.

CARRIED

Dollywood Foundation

Motion 1201/20

Moved by Mayor Wood that Council not approves to sponsor/donate to Dollywood Foundation.

CARRIED

Resident Complaint Letter

Motion 1202/20

Moved by Mayor Wood that Council advises CAO to write a response letter to resident.

CARRIED

COUNCILLOR REPORTS

Motion 1203/20

Moved by Deputy Mayor Martz that Heisler Council accepts the Council reports; Deputy Mayor verbal Flagstaff Regional Emergency Services Society report, Councillor Williams's verbal BREOC report, and the example Bylaw Enforcement Officer report as presented.

CARRIED

CAO Report and Action List

Motion 1204/20

Moved by Mayor Wood that Council accepts the October 2020 written and verbal report as information.

CARRIED

FINANCIAL:

Motion 1205/20

Moved by Councillor Williams that Village of Heisler Council accepts item # 12.1; the balanced October 2020 Financial Statements, item #12.2 Cheque Listing, item #12.3, item #12.4 MUSH Savings Account as presented.

CARRIED

2021 Interim Operating Budget

Motion 1206/20

Moved by Councillor Williams that Council passes a resolution to approve the 2021 Village of Heisler Interim Operating Budget as presented.

CARRIED

2021 Capital Budget

Motion 1207/20

Moved by Deputy Mayor Martz that Council passes a resolution to approve the 2021 Village of Heisler Capital Budget as presented.

CARRIED

MuniWare 2021 Software Support Agreement and Software License Agreement Capital Budget

Motion 1208/20

Moved by Councillor Williams that Heisler Village Council accepts the 2021 MuniWare Software Support and Software License Agreements as presented.

CARRIED

MSP Grant Approval

Motion 1209/20

Moved by Councillor Williams that Heisler Village Council accepts the approval for the MSP Grant for the Water Treatment Plant Mechanical Upgrade in the amount of \$50,000 as information.

CARRIED

GFT Grant for the Stormwater Management

Motion 1210/20

Moved by Councillor Williams that Heisler Village Council accepts the approval for the GFT Grant for the Stormwater Management in the amount of \$30,000 as information.

CARRIED

Municipal Operating Support Transfer

Motion 1211/20

Moved by Councillor Williams that Heisler Village Council accepts the payment of the Municipal Operating Support Transfer in the amount of \$21,201 as information and advises CAO to write a cheque at the next Accounts Payable for a support contribution in the amount of \$10,000 towards the Heisler Community Hall Association for revenue shortfalls due to COVID.

CARRIED

Petty Cash

Motion 1212/20

Moved by Mayor Wood that Heisler Village Council instructs the CAO to pay \$17.75 to petty cash expenses with the next Accounts Payable.

CARRIED

Flagstaff Regional Solid Waste Management Association 2021 Budget

Motion 1213/20

Moved by Deputy Mayor Martz that Village of Heisler Council approves the proposed Flagstaff Regional Solid Waste Management Association 2021 Budget with a total municipal requisition of \$1,254,066.78 (increase of \$516.78 or 0.04%) and \$25,182.20 requisition for the Village of Heisler.

CARRIED

Unbudgeted Expense – Flagstaff County Gravel

Motion 1214/20

Moved by Councillor Williams that Heisler Village Council approves the Flagstaff County Invoice in the amount of \$4,764 for gravel and hauling for the 2020 Dust Suppressant Program as unbudgeted expense.

CARRIED

Revenue and Expenses

Motion 1215/20

Moved by Deputy Mayor Martz that Village of Heisler Council accepts the Village of Heisler Revenues and Expenses as presented.

CARRIED

CORRESPONDENCE:

Motion 1216/20

Moved by Mayor Wood that Heisler Council accepts the Correspondence items number 13.1-13.26 as information:

- 13.1 AB Municipal Affaires - Letter 2020 MAP
- 13.2 Flagstaff Waste – Minutes October 26, 2020 Meeting Minutes
- 13.3 Flagstaff County – Letter Flagstaff Regional Emergency Services Society
- 13.4 AUMA – Info Assessment Model Review
- 13.5 Town of Sedgewick – Letter 2021 FFCS Budget Approval
- 13.6 Town of Hardisty – Letter Intermunicipal Assessment Review Board Agreement
- 13.7 Town of Sedgewick - Letter Intermunicipal Assessment Review Board Agreement
- 13.8 Town of Sedgewick – Letter 2021 Parkland Regional Library Budget Approval
- 13.9 Village of Alliance - Letter 2021 Parkland Regional Library Budget Approval
- 13.10 Town of Hardisty – Letter Flagstaff Intermunicipal Partnership
- 13.11 Town of Sedgewick – Letter Flagstaff Intermunicipal Partnership
- 13.12 Town of Hardisty – Letter Flagstaff Intermunicipal Partnership
- 13.13 Town of Daysland – Letter Flagstaff Intermunicipal Partnership
- 13.14 Village of Alliance - Flagstaff Intermunicipal Partnership
- 13.15 Village of Lougheed –2020-21 Regional Committee Members
- 13.16 Town of Daysland –2020-21 Committee Appointments
- 13.17 Village of Alliance – Council Committee List 2020-2021
- 13.18 Town of Hardisty – 2020-2021 Committee Members
- 13.19 Town of Sedgewick – 2020-2021 Committee Members
- 13.20 Town of Sedgewick – Letter Fire Service
- 13.21 Village of Lougheed – Letter 2021 Parkland Regional Library Budget Approval
- 13.22 AB Municipal Affaires – Letter Financial Challenges
- 13.23 Public Works Foreman October 2020 Time Sheet
- 13.24 Janitor October 2020 Time Sheet

- 13.25 CAO October 2020 Time Sheet
- 13.26 Admin Assistant October 2020 Time Sheet

CONFIDENTIAL:

Motion 1217/20

Moved by Mayor Wood to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 17(2)(e) at 9:15 p.m.

CARRIED

Motion 1218/20

Moved by Mayor Wood to move out of closed session and return to regular meeting at 9:28p.m.

CARRIED

Motion 1219/20

Moved by Councillor Williams that Heisler Village Council reviews attachment 14.1. Freedom of Information and Protection of Privacy Act, Section) 17 (2)(e) and accepts item 14.1 as information.

CARRIED

Date for next Regular Council Meeting and Organizational Meeting: December 17, 2020 @ 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Wood adjourned the meeting at 9:39p.m.

X

Bonita Wood
Mayor

X

Heidi Rohe
CAO